

**HORIZON ACADEMY WEST
GOVERNING COUNCIL MEETING MINUTES**

March 19, 2024

Conference Room In-Person

4:30 p.m.

This meeting will be held in person in the conference room at school.

Officers: Storm Gonzalez, President Christen Hagemann, Vice President Members: Anthony Jaramillo, Member Donna Predika, Member Gabriel Valenzuela, Member <input type="checkbox"/> Non-voting	Guests: Carissa Cantrell, Director <input checked="" type="checkbox"/> Alice Duran, Business Manager <input checked="" type="checkbox"/> Andrea Gallegos, Dean of Students <input checked="" type="checkbox"/> Linda Stoffan, Teacher Representative <input checked="" type="checkbox"/>
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1. CALL TO ORDER- Storm Gonzalez 4:32
 - a. ROLL CALL- Storm Gonzalez: present: Storm Gonzalez, Christen Hagemann, and Donna Predika; members present via phone: Anthony Jaramillo; members absent: Gabriel Valenzuela
 - b. APPROVAL OF AGENDA*- Storm Gonzalez: Christen Hagemann motioned to approve the Agenda as it stands; Donna Predika made 2nd motion. All in favor, unanimous approval.
 - c. Review/Approval of Minutes-
 - Storm Gonzalez: Donna Predika motioned to approve the February 20, 2024 Minutes as they stand and Christen Hagemann made 2nd motion. All in favor, unanimous approval.
 - Christen Hagemann motioned to approve the minutes from the Special Meeting on February 22, 2024 as they stand and Donna Predika made 2nd motion. All in favor, unanimous approval
2. Public Comments (procedures printed at bottom of agenda)[Ⓢ] Guest- Mrs. S. McMaster
Shared thoughts on equity related issues at HAW regarding student services, equity council, staff, families, leadership, discipline, and cultural activities.
3. Finance- Alice Duran
 - a. Bank Reconciliation*- Anthony Jaramillo motioned to approve the Bank Reconciliation as presented; Donna Predika made 2nd motion. All in favor, unanimous approval.
 - b. Voucher Listing*- Donna Predika motioned to approve the Voucher Listing as presented; Anthony Jaramillo made 2nd motion. All in favor, unanimous approval.
 - c. BARs*- Christen Hagemann motioned to approve the two BARs as presented; Anthony Jaramillo made 2nd motion. All in favor, unanimous approval.
4. New Business Matters

- a. Calendar Rule Update- Carissa Cantrell: At the Legislative recap session- NMCEL invited charter school leaders to join them in a lawsuit against PED. Legislative intent. Lawsuit would provide a pause in the calendar rule goes into effect July 1, 2024. This would allow public schools time to plan and prepare 2024-2025 calendars and budgets while it is in litigation. At this time, HAW calendar and budget should be done according to current law since it is due the beginning of MAY. A four-day calendar will be submitted with our budget. There are two calendar drafts, Plan A (4 day) and Plan B (5 day) prepared to share with staff. PED has said there is a waiver to stay 4 days even after July 1, 2024 but PED has not shared the performance measure requirements of the waiver. HAW is considering joining the lawsuit to show a united front with public school leaders. As a four-day charter, families and staff choose HAW and losing families and staff is a concern at the possibility of going five days.
- b. Data Dashboard- Christen Hagemann: Would HAW consider putting out a financial and academic dashboard for parents? Christen will get more information related to what can be shared.
- c. Academic Excellence Committee- Christen Hagemann: Would HAW consider setting a committee to look at span of student learning levels. Christen will get more information related to what can be shared and we can look at nominating people for the committee.
- d. Director's Report- Carissa Cantrell

Enrollment/Lottery

- o 24-25 Lottery for K-5 is open for NEW students
- o 1st lottery pull was March 7, 2024
 - Families have until the 21st of March to accept or decline the seat (first round)

Maintenance/Facilities/Security:

- o Stronger Connections Grant Update
 - Weds., April 10 equipment install
- o Kitchen Infrastructure Grant
 - Waiting on construction bid/quote
- o Church Building Update- HAW is looking into leasing building and land for additional learning space.

Annual Site Visit – February 27, 2024

- o Will have a preliminary report in July after data from Spring assessments

Professional Development Day

- o Thursday, March 21
 - Guest: Mr. Elijah Carbajal, teacher APS, author, podcast
 - A Place They Love: Creating a Healthy School Culture and Positively Impacting Students
(all staff will receive his book)

Vistas Data Portal (NM PED assessment data)

- o Linked to HAW Website- Spotlight school
Progress is shown by selecting school year.

Sunshine Data Portal (financial data)

- o Legislative Update from PCSNM Meeting- What is guidance/suggestion from PED and what is required in statute. Reviewed legislative processes and role, new rules regarding graduation requirements, calendar and school board meetings, and budget impacts related to insurance increases.

Assessment Data:

- o Vistas Data Show and Tell- Website was shown and explained to Council.
- o Istation Comparison- school and state. Istation predicts how students will perform on state tests.

School-Wide Goal: *Horizon Academy West Charter School (HAW) is committed to providing a rigorous, creative, and well-rounded education for all students through the integration of technology where all students will be challenged and encouraged to think critically and creatively to improve levels of achievement of state standards and benchmarks.*

Professional Goal (Carissa): *Domain: Operations Management competency 4: The administrator manages the school campus, budget, and daily operations to equitably meet the diverse learning needs of the school community. indicators 4.1 Manages the school campus to ensure that the environment is safe and clean for students and staff. 4.2 Manages the school budget to ensure that resources are maximized for student success. 4.3 Manages the day to day operations to maximize the efficiency of the school. 4.4 Complies with federal and state initiatives to maximize use of services and programs for which students are eligible.*

- o *HB 505 Kitchen Infrastructure Grant SMALL AWARD (DFA/PED) ACTIVE*
- o *Stronger Connections Grant AWARD (Safety/Security) ACTIVE*
- o *Public Project Revolving Loan Fund*
- o *Federal Program Charter School Grant (PCSNM)*
- o *Safe Schools Plan due 12/31/2023 SUBMITTED*
 - *Active Assailant Preparedness Training COMPLETED*
 - *FEMA Incident Command Training COMPLETED*
 - *Youth Suicide Training COMPLETED*
 - *Bullying Training COMPLETED*

- e. Council Trainings- Andrea Gallegos: Gabe, Donna, and Storm have completed required trainings. Christen has currently completed five hours and Anthony has completed three hours of training. Christen and Anthony have registered for additional trainings and are on track to meet the training hours needed for the 2023-2024 year.

5. CONCLUDING BUSINESS

a. Announcements

- Next Regular Board Meeting, April 16, 2024 at 4:30 pm

b. Adjournment

- Christen Hagemann motioned to adjourn the meeting; Anthony Jaramillo made 2nd motion. All in favor, unanimous approval.

*ACTION ITEM

⌚TIMED ITEM

The Horizon Academy West Governing Council attempts to follow the order of items as listed; however, the order of specific items may vary from the printed Agenda. Any Public comments will be held at the time specified on the Agenda. If you would like to participate or address the Council in the hearing or meeting, please contact the Director at Horizon Academy West at least one week

prior to the meeting. All public comments are at the discretion of the President and are limited to three minutes.

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend, please call the office. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office at Horizon Academy West if a summary or other type of accessible format is needed.